

Minnesota Federation of Music Clubs

Constitution

Revised Constitution as proposed and adopted at the All Member State Board Meeting
in St. Cloud, Minnesota, April 27, 2019.

ARTICLE I

NAME

The name of the organization shall be MINNESOTA FEDERATION OF MUSIC CLUBS, INC. (MFMC).

ARTICLE II

MISSION

The object of this organization is to bring into working relations with one another, music clubs and other musical organizations and individuals in the State of Minnesota, directly or indirectly associated with musical activity for the purpose of developing and maintaining high musical standards; and aiding and encouraging musical education, and the promotion of American music and American artists, throughout America and other countries; and to cooperate with the National Federation of Music Clubs (NFMC) in its specific plans for the advancement of music.

ARTICLE III

OFFICERS, EXECUTIVE COMMITTEE AND BOARD MEMBERS

The officers that comprise the executive committee of this organization shall be a president, two vice-presidents, a secretary, a treasurer and a historian.

These officers shall be chosen by the vote of active membership assembled at the biennial convention. No member may hold the same office for more than two consecutive terms of two years, except the treasurer.

The board of directors shall consist of the officers, past state presidents, the chairman of each standing committee and the president of each senior club or designated representative, who must be a member in good standing of the Minnesota Federation of Music Clubs.

ARTICLE IV

MEETINGS

Officers and board members shall meet at least two times per fiscal year (July 1 to June 30 per calendar year). One meeting may be included in the biennial convention to which all members are invited. These meetings shall be arranged for and called by the state president. A quorum for all meetings of this organization is defined as those present.

ARTICLE V

AMENDMENT

This constitution may be amended at any MFMC meeting by two-thirds majority of all votes cast. A copy of proposed amendments will be distributed via mail, or electronic communication, including e-mail, or other means permitted by law to each active MFMC senior club president and all senior members and life members one month prior to the meeting.

Minnesota Federation of Music Clubs

Bylaws

Revised Bylaws as proposed and adopted at the MFMC Board Meeting in
St Cloud, Minnesota, April 27, 2019.

Article I

BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

1. The board of directors shall consist of the officers named in Article III of the constitution, past state presidents, the chairman of each standing committee and the president of each senior club or designated representative, who must be a member in good standing of the Minnesota Federation of Music Clubs. The board shall make decisions based on a simple majority of votes.
2. The executive committee has the authority to make decisions on behalf of the membership should action be required prior to a board or membership meeting. These actions may be approved by a simple majority vote of those in attendance or via mail, or electronic communication, including e-mail, or other means permitted by law. The executive committee shall determine the policies for MFMC.
3. The work of this organization shall be done through committees as aligned with the National Federation of Music Clubs and by such other committees as are necessary for state work.
4. Officer and chair vacancies occurring on the board shall be appointed by the president, until the next regular election is held.
5. The president shall appoint a chair for each standing committee. Each chair shall report at all regular meetings of the board. If not able to attend, a written report must be submitted.

Article II

DUTIES OF OFFICERS

1. The president shall preside at all meetings of MFMC and of the board of directors. The president shall be a member ex officio of all committees and attend the yearly NFMC National Convention.
2. The president shall establish a committee that shall advise the board on financial policy for MFMC. These policy proposals shall be approved by the board and implemented by the treasurer.

3. In the absence of the president, the vice-presidents shall, in their order, perform all duties of the office. The first vice-president shall be the insurance coordinator and the second vice-president shall be the membership coordinator.
4. The secretary shall take minutes of all board and executive meetings of the organization. These minutes will be completed and available for posting on the MFMC web site and for distribution to all MFMC members no later than three weeks after the meeting is held.
5. The treasurer shall send annual dues statements to the membership, receive all dues and contributions, and be the custodian of all funds. In turn, the treasurer shall report on membership and send the National Federation of Music Clubs its share of the dues.

The treasurer shall pay all duly approved bills as presented by board members and officers. The treasurer shall keep a full account of the finances of the organization and give a written report at each board meeting. All financial accounts shall be audited biennially.

The signature of a member of the board should be on file with the bank with the authority to write checks in the absence of the treasurer. This member and the treasurer shall be bonded by MFMC.
6. The historian shall collect and preserve all printed matter pertaining to the history of the MFMC.
7. All officers and chairs shall, by the end of the fiscal year (June 30), turn over to their successor all MFMC property in their possession, thus making a smooth transition of the office or chair. Additional transition time may be required for the treasurer position.

Article III

MEMBERSHIP

1. Membership shall be classified as senior, student collegiate and junior; in each classification, there may be active, associate, individual, honorary and life members.
2. Members of active organizations and individual members shall be privileged to take full part in all proceedings of MFMC and NFMC.
3. Associate members shall be privileged to attend meetings but shall not be privileged to take part in the business, to vote, or to hold office.
4. Honorary membership may be conferred by the unanimous vote of the board. Honorary members shall be exempted from dues. They may enjoy all the privileges of MFMC and NFMC except the right to vote and hold office.

5. Life members may enjoy all privileges of MFMC and NFMC.
6. In order to be eligible to participate in any MFMC project, senior active clubs must be represented at one of two board meetings per fiscal year by the club president or a designated, qualified representative. MFMC members participating in Festival shall subscribe to the *Junior Key Notes* magazine.
7. The entire membership is invited to one biennial meeting. The voting body of MFMC shall be limited to the active membership in good standing.

Article IV

DUES

1. Dues shall be established, altered or repealed by a majority vote of the board of directors.
2. An accurate and current listing of all MFMC dues shall be included in the MFMC meeting minutes posted on the MFMC web site. Dues for NFMC are posted on the NFMC web site.
3. Every active and associate member in the senior and student divisions automatically receive a subscription to the *Music Clubs Magazine* in the name of the organization.

Article V

NOMINATIONS AND ELECTIONS

1. The voting body shall consist of all members of active senior organizations, individual senior members and life members in good standing.
2. Junior clubs shall be represented by the state counselor or Festival Chairman.
3. A nominating committee of at least three (3) members of different federated clubs or individual members shall be appointed by the president previous to the biennial election. They shall present a list of nominees for office. Nominations from the floor shall be in order.
4. Election shall be by ballot or by acclamation as decided by those present and voting. To be elected, a candidate must receive a simple majority of the votes cast.
5. The officers of MFMC shall be elected at a biennial meeting for a term of two years, and may be re-elected once, with the exception of the treasurer, who may be re-elected more than once.

6. New officers shall assume their duties at the close of the meeting at which they are elected.

7. National Board Member:

The state representative to the national board is appointed by the executive committee and will attend the yearly NFMC National Convention. No member may hold the same office for more than two consecutive terms of two years, a total of four years. However, if no replacement candidate is available, the existing state representative may be in office until a replacement candidate is appointed.

Article VI

AMENDMENT

The bylaws may be amended at any MFMC meeting by two-thirds majority of all votes cast. A copy of proposed amendments will be distributed via mail, or electronic communication, including e-mail, or other means permitted by law to each active MFMC senior club president and all senior members and life members one month prior to the meeting.

May 1988, Revisions adopted at Hibbing, Minnesota State Meeting. Revision Chairman: Georgia Chapman, Minneapolis, MN. Committee members: Julia Gale, Marilyn Jax, Jane Jensen.

October 1993, Revisions proposed at Hibbing, Fall Board Meeting. May 1994, Revisions adopted at Richfield, MN, 46^h Biennial Convention. Revision Chairman: Georgia Chapman. Minneapolis, MN. Committee Members: Marilyn Jax, Jane Jensen, Lois Steinback.

September 1999, revisions proposed at Minnetonka, fall board meeting May, 2000, revisions adopted at the 49^t h biennial convention, Marshall, Minnesota Revision chairman: Mary Angela Strasser, Hibbing, MN. Committee members: Sheila Schusterich, Gloria Lien, Walter Strasser.

September, 2005, revisions proposed and adopted at St. Cloud, fall board meeting Revision chairman: Betty Olson, Bloomington, MN. Committee members: Mary Angela Strasser, Karen Erickson and Cheryl Schmidt

April 2019, revisions proposed and adopted at MFMC Board Meeting in St. Cloud. Revision chairman: Cheryl Schmidt. Committee members: Mary Pieh, Rennae Petersen, and Peggy Karsten.