



# Half Notes

Winter  
2019

PUBLICATION OF MINNESOTA FEDERATION OF MUSIC CLUBS

## Minnesota Federation of Music Clubs Constitution and Bylaws Revision

This printed edition of the Minnesota Federation of Music Clubs (MFMC) Half Notes Newsletter includes the proposed revisions for the **MFMC Constitution and Bylaws**. Adhering to our current bylaws, the revisions are being mailed to all MFMC members at least one month prior to the MFMC meeting on Saturday, April 27, 2019. At the April meeting, voting will take place to approve the proposed revisions.

The MFMC Constitution and Bylaws Revision Committee has met to make revisions, with subsequent review to include members of the MFMC Executive Committee. Revisions include updating and streamlining language, allowing for communication and voting via email, etc. Membership Dues information will no longer be included, instead noted in our meeting minutes.

The membership is asked to review the Constitution and Bylaws revisions and be prepared for discussion, as necessary, and to vote on the proposed revisions:

**Line through print = strike out/word eliminated.**

**Underlined print = insert/word added.**

Please do not hesitate to contact anyone on the revision committee if you have any questions. Thank you!

MFMC Constitution and Bylaws Revision Committee

**Cheryl Schmidt, Chair**  
**Peggy Karsten**  
**Rennae Petersen**  
**Mary Pieh**

## From the President



President Mary Wescott

## Upcoming Meetings Important Dates to Remember

### April 27, 2019 Business Meeting

**WHERE:**

Kelly Inn Ballroom, 100 4th Avenue,  
St. Cloud, MN.

**AGENDA:**

- By-Laws and Constitution amendments
- Selection of Officers

**START:**

11AM to about 2PM.

**COST:**

\$20.00 • Includes Lunch

**PLEASE NOTE: Registration forms will be emailed to all Club Presidents for distribution to membership and posted on the MFMC web site.**

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## Important Dates, Cont'd

**July 31 — August 1, 2019 All State**

### Meeting

**WHERE:**

St. Scholastica University, Duluth, MN.

**AGENDA:**

- Election of Officers for 2019-2021
- Various classes, hopefully including new on line registration for MFMC
- Concert by Nick Susi, Pianist — NFMC Young Artist

**START:**

1:00 p.m. on July 31, 2019 Business Meeting

All State Meeting will end no later than 4:00 p.m. on August 1, 2019

**Note: Registration forms will be emailed to all Club Presidents for distribution to membership and posted on the MFMC web site.**

## MFMC News Briefs

- Several students have submitted their applications and recordings for the MFMC State Student Auditions and are currently in the judging process.
- MFMC is in need of officers. If you are willing to serve in these important positions, please contact Mary Wescott. Installation of officers will take place at the MFMC State Convention in Duluth.
- Please review the article in the MFMC Junior Keynotes Magazine regarding the status of on-line Festival registration.
- MFMC members are invited to attend the Minnesota Music Teachers Association convention on June 9, 10, and 11, 2019. Randall Faber is one of the guest speakers. Visit the MMTA web site for details.
- The National Federation of Music Clubs Convention will be held in Jacksonville, Florida on June 18-22, 2019.

**The next eight pages of Half Notes feature the proposed revisions for the MFMC Constitution and Bylaws. Adhering to our current bylaws, the revisions are being mailed to all MFMC members at least one month prior to the MFMC meeting on Saturday, April 27, 2019. Voting will take place to approve the proposed revisions at the April 2019 Meeting. Please plan to attend. Thank you.**

## **Minnesota Federation of Music Clubs - Constitution**

Revised Constitution and Bylaws as proposed and adopted at the Fall  
All Member State Board Meeting in St Cloud, Minnesota, ~~September 2005~~ April 27, 2019.

### **ARTICLE I**

#### NAME

The name of the organization shall be MINNESOTA FEDERATION OF MUSIC CLUBS, INC. (MFMC).

### **ARTICLE II**

#### MISSION

The object of this organization is to bring into working relations with one another, music clubs and other musical organizations and individuals in the State of Minnesota, directly or indirectly associated with musical activity for the purpose of developing and maintaining high musical standards; and aiding and encouraging musical education, and the promotion of American music and American artists, throughout America and other countries; and to cooperate with the National Federation of Music Clubs (NFMC) in its specific plans for the advancement of music.

### **ARTICLE III**

#### OFFICERS, EXECUTIVE COMMITTEE AND BOARD MEMBERS

The officers that comprise the executive committee of this organization shall be a president, two vice-presidents, a secretary, a treasurer and a historian.

These officers shall be chosen by the vote of active membership assembled ~~in~~ at the biennial convention. ~~These elections shall occur in the years that coincide with NFMC elections~~ No member may hold the same office for more than two consecutive terms of two years, except the treasurer.

The board of directors shall consist of the officers, past state presidents, the chairman of each standing committee and the president of each senior club or designated representative, who must be a member in good standing of the Minnesota Federation of Music Clubs.

## ARTICLE IV

### MEETINGS

~~The meetings of this organization shall be held biennially. They shall be arranged for and called by the state president.~~

Officers and board members shall meet at least two times per fiscal year (July 1 to June 30 per calendar year). One meeting may be included in the biennial convention to which all members are invited. These meetings shall be arranged for and called by the state president. A quorum for all meetings of this organization is defined as those present.

## ARTICLE V

### AMENDMENT

This constitution may be amended at any MFMC meeting by two-thirds ~~majority vote of all votes cast, all active members present,~~ A copy of proposed amendments will be having been distributed via mail, or electronic communication, including e-mail, or any other means permitted by law mailed to each active MFMC senior club president of MFMC and all senior members and life members one month prior to the meeting.

## Minnesota Federation of Music Clubs – Bylaws

Revised ~~Constitution and~~ Bylaws as proposed and adopted at the MFMC Board Meeting in St Cloud, Minnesota, ~~September 2005.~~ April 27, 2019.

### Article I

#### Board of Directors and Executive Committee

1. The board of directors shall consist of the officers named in Article III of the constitution, past state presidents, the chairman of each standing committee and the president of each senior club or designated representative, who must be a member in good standing of the Minnesota Federation of Music Clubs.  
The board shall make decisions based on a simple majority of votes.
2. The executive committee has the authority to make decisions on behalf of the membership should action be required prior to a board or membership meeting. These actions may be approved by a simple majority vote of those in attendance or via mail, or electronic communication, including e-mail, or any other means permitted by law. The executive committee shall determine the policies for MFMC.
3. The work of this ~~Federation~~ organization shall be done ~~carried on~~ through the

~~medium of departments committees as aligned outlined by~~ with the National Federation of Music Clubs and by such other committees as are necessary for state work.

4. Officer and chairman vacancies occurring on the board shall be appointed by the president, until the next regular election is held.
5. The president shall appoint a chairman for each standing committee. Each chairman shall report at all regular meetings of the board. If not able to attend, a written report must be submitted.
- ~~6. The board of directors shall meet at the call of the president at least twice a year. Special meetings of the board must be called by the president or secretary on the written request of four members stating purpose of desired meeting.~~

## Article II

### Duties of Officers

- ~~1.~~ 1. The president shall preside at all meetings of MFMC ~~the federation~~ and of the board of directors. ~~The president shall appoint all committee chairmen and supervise plans for extending, unifying and rendering efficiently the work of the Federation.~~ The president shall be a member ex officio of all committees and attend the yearly NFMC National Convention.
- ~~2.~~ 3. In the absence of the president, the vice-presidents shall, in their order, perform all duties of the office. The first vice-president shall be the insurance coordinator, and the second vice-president shall be membership coordinator.
- ~~3.~~ 4. The secretary shall take minutes of all board and executive meetings of the organization. ~~send out notices of all meetings, and send a copy of minutes to each member of the board of directors.~~ These minutes will be completed and available for posting on the MFMC web site and for distribution to all MFMC members no later than three weeks after the meeting is held.
4. 2. The president shall establish a committee that shall advise the board on financial policy for the MFMC. These policy proposals shall be approved by the board and implemented by the treasurer.
- ~~5.~~ 5. The treasurer shall send annual dues statements to the membership, receive all dues and contributions, and be the custodian of all funds. In turn, the treasurer shall report on membership and send the National Federation of Music Clubs its share of the dues.

The treasurer shall pay all duly approved bills as presented by board members and officers. ~~and keep addendum A of the By-laws current.~~ The treasurer shall keep a full

account of the finances of the organization and give a written report at each board meeting. All financial accounts shall be audited biennially.

The signature of a member of the board should be on file with the bank with the authority to write checks in the absence of the treasurer. This member and the treasurer shall be bonded by MFMC.

6. 6. The historian shall collect and preserve all printed matter pertaining to the history of the MFMC.
7. 7. All officers and chairmen shall, by the end of the fiscal year (June 30), turn over to their successor all MFMC property in their possession, thus making a smooth transition of the office or chairmanship.  
Additional transition time may be required for the treasurer position.

## Article III

### Membership

1. Membership shall be classified as senior, student collegiate and junior; in each classification, there may be active, associate, individual, honorary and life members.
2. Members of active organizations and individual members shall be privileged to take full part in all proceedings of MFMC and NFMC. ~~the Federation~~.
3. Associate members shall be privileged to attend meetings but shall not be privileged to take part in the business, to vote, or to hold office.
4. Honorary membership may be conferred by the unanimous vote of the board. ~~Those so designated must be notified in writing and membership accepted by them.~~ Honorary members shall be exempted from dues. They may enjoy all the privileges of ~~the MFMC and NFMC Federation~~ except the right to vote and hold office.
5. Life members may enjoy all privileges of ~~the Federation~~ MFMC and NFMC.
6. In order to be eligible to participate in any ~~Federation~~ MFMC project, senior active clubs must be represented at one of two board meetings per fiscal year by the club president or a designated, qualified representative. MFMC members participating in Festival shall subscribe to the Junior Key Notes magazine.
7. The entire membership is invited to one biennial meeting. The voting body of ~~the state Federation~~ MFMC shall be limited to the active membership in good standing.

## Article IV

### Dues

1. Dues shall be established, altered or repealed by a majority vote of the board of directors.
2. An accurate and current listing of all MFMC dues ~~shall be made part of these by laws as Addendum A, Schedule of Dues~~ shall be included in the MFMC meeting minutes posted on the MFMC web site. Dues for NFMC are posted on the NFMC web site.
3. Every active and associate organization in the senior and student divisions ~~shall be required to subscribe~~ automatically receive a subscription to the *Music Clubs Magazine* in the name of the organization.

## Article V

### Nominations and Elections

1. The voting body shall consist of all members of active senior organizations, individual senior members and life members in good standing.
2. Junior clubs shall be represented by the state counselor or Festival Chairman.
3. A nominating committee of at least three (3) members of different federated clubs or individual members shall be appointed by the president previous to the biennial election. They shall present a list of nominees for office. Nominations from the floor shall be in order.
4. Election shall be by ballot or by acclamation ~~if so as~~ decided by those present and voting. To be elected, a candidate must receive a simple majority of the votes cast.
5. The officers of ~~the state Federation~~ MFMC shall be elected at a biennial meeting for a term of two years, and may be re-elected once, with the exception of the treasurer, who may be re-elected more than once.
6. New officers shall assume their duties at the close of the meeting at which they are elected.
7. ~~The board of directors shall transact all the business of the organization under the direction of the president.~~
8. 7. Election of National Board Member:

The state representative to the national board is appointed by the executive committee and will attend the yearly NFMC National Convention. ~~to be elected biennially by the vote of active membership assembled at the biennial state~~

~~meeting.~~ No member may hold the same office for more than two consecutive terms of two years, a total of four years. However, if no replacement candidate is available, the existing state representative may be in office until a replacement candidate is appointed. ~~or elected.~~

- a) ~~In case the state representative to the national board is unable to fulfill her/his duties, a replacement may be appointed by the state board, the appointment is to be ratified by a majority vote of the active membership present at the next state meeting.~~

## Article VI

### AMENDMENT

~~This constitution~~ The bylaws may be amended at any MFMC meeting by two-thirds majority vote of all votes cast. all active members present, A copy of proposed amendments will be having been distributed via mail, or electronic communication, including e-mail, or any other means permitted by law mailed to each active MFMC senior club president of MFMC and all senior members and life members one month prior to the meeting.

### ~~Quorum~~

~~1. Twelve members of the board of directors shall constitute a quorum for the transaction of Business. The active members present at the biennial meeting shall constitute a quorum.~~

~~2. The by laws may be amended at any state meeting of the organization by a two-thirds majority vote of the active members present, a copy of proposed amendment having been mailed to each Senior club, and all individual and life members one month before action is to be taken.~~

May 1988, Revisions adopted at Hibbing, Minnesota State Meeting. Revision Chairman: Georgia Chapman, Minneapolis, MN. Committee members: Julia Gale, Marilyn Jax, Jane Jensen.

October 1993, Revisions proposed at Hibbing, Fall Board Meeting. May 1994, Revisions adopted at Richfield, MN, 46<sup>h</sup> Biennial Convention. Revision Chairman: Georgia Chapman. Minneapolis, MN. Committee Members: Marilyn Jax, Jane Jensen, Lois Steinback.

September 1999, revisions proposed at Minnetonka, fall board meeting May, 2000,



revisions adopted at the 49<sup>th</sup> biennial convention, Marshall, Minnesota Revision chairman: Mary Angela Strasser, Hibbing, MN. Committee members: Sheila Schusterich, Gloria Lien, Walter Strasser.

September 2005, revisions proposed and adopted at St. Cloud, fall board meeting Revision chairman: Betty Olson, Bloomington, MN. Committee members: Mary Angela Strasser, Karen Erickson and Cheryl Schmidt

April 2019, revisions proposed and adopted at MFMC Board Meeting in St. Cloud. Revision chairman: Cheryl Schmidt. Committee members: Mary Pieh, Rennae Petersen, and Peggy Karsten.

*(Dues information will no longer be included in the bylaws - see Article IV Dues, number 2).*

## **ADDENDUM A**

### **Schedule of Dues**

#### ~~I. SENIOR DIVISION~~

##### ~~A. Active Membership Dues.~~

##### ~~1. Organizational Members.~~

~~a) Senior Organizations federated as active members shall pay annual dues of \$4.00 per member, with a minimum of \$40.00, divided equally between the State and National Federations. One subscription to Music Clubs Magazine is required.~~

~~b) Family groups and other small ensembles, from 3 to 10 members, actively federated, shall pay \$2.00 per member with minimum of \$6.00, and divided equally between the State and National Federation.~~

##### ~~2. Individual Membership Dues.~~

~~a) A Senior Special Member shall pay annual dues of \$20.00 which shall include a Subscription to Music Clubs Magazine, and shall be divided equally between State and National Federations after the price of the magazine subscription is deducted.~~

##### ~~3. Individual Membership Fees.~~

~~a) The Life Membership Fee shall be \$200.00. of which \$125.00 shall be sent to National and \$75.00 remain in the State. Includes a one year subscription to Music Clubs Magazine.~~

##### ~~B. Associate Membership dues.~~

~~1. Senior organizations federated as associate members shall pay annual dues as follows:~~

~~50 members or less \$50.00. (\$30.00 National, \$20.00 State)~~

~~51-100 members \$65.00 (\$40.00 National, \$25.00 State)~~

~~101-200 members \$80.00 (\$50.00 National, \$30.00 State)~~

~~One subscription to Music Clubs Magazine is required.~~

- ~~2. Church choirs, church orchestras and church bands shall pay annual dues as follows:~~

~~50 members or less \$10.00 (\$5.00 National, \$5.00 State)~~

~~Over 50 members \$20.00 (\$10.00 National, \$10.00 State)~~

~~One subscription to Music Clubs Magazine is required.~~

~~H. STUDENT DIVISION Ages 16-25.~~

~~A. Active membership Dues:~~

- ~~1. Student organizations federated as active members shall pay annual dues of \$0.75~~

~~per member, with a minimum of \$30.00 (\$15.00 National, \$15.00 State).~~

- ~~2. A Student Special Member shall pay annual dues of \$15.00, divided equally between State and National Federations, after the price of Music Clubs Magazine subscription is deducted.~~

~~B. Associate Membership:~~

- ~~1. Student organizations federated as; Associate members, including Mass Student Enrollment (Conservatories, Schools of Music, and High Schools) shall pay annual dues as follows:~~

~~50 members or less, \$40.00 (\$20.00 National, \$20.00 State)~~

~~51-100 members. \$72.00 (\$36.00 National, \$36.00 State)~~

~~101-200 members \$96.00 (\$48.00 National, \$48.00 State)~~

~~One subscription to Music Clubs Magazine is required.~~

~~H. JUNIOR DIVISION. Not over 18.~~

~~A. Active Membership Dues:~~

- ~~1. Junior organizations federated as active members shall pay annual dues at the rate of \$0.70 for National and \$0.30 for State per active member, with a minimum of 20 members (\$20.00).~~

- ~~2. A Junior Special Member shall pay annual dues of \$10.00, divided equally between State and National, after the price of Junior Keynotes subscription is deducted.~~

MFMC Officers and Chairmen | 2019

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